

2014 CALL FOR AWARDS NOMINATIONS



[re]defining age

45TH ANNUAL LEADINGAGE MISSOURI CONFERENCE & EXPOSITION
RENAISSANCE ST. LOUIS AIRPORT HOTEL • ST. LOUIS, MISSOURI
SEPTEMBER 10 - SEPTEMBER 12

LeadingAge
Missouri



**CALL FOR NOMINATIONS
AWARDS PROGRAM**
(Deadline May 1, 2014)

**44th ANNUAL LEADINGAGE MISSOURI ANNUAL
CONFERENCE AND EXPOSITION**
September 10-12, 2014
Renaissance St. Louis Airport Hotel, St. Louis, Missouri

LeadingAge Missouri 2014 Awards Program

The LeadingAge Missouri Awards Program is all about people who make a difference every day in the lives of those they serve. It's about people who put quality first, deliver excellence, and inspire others to do the same. LeadingAge Missouri takes great pride in providing you with a format to recognize those individuals, organizations and practices providing exemplary service on behalf of older adults.

The LeadingAge Missouri Awards Program:

- Recognizes those individuals and organizations who have made an outstanding contribution in the fields of aging, health care, housing and community based services.
- Is our way of saying "Thank You" to those who do more than what is merely expected of them; who do the right things for the right reasons.

We encourage **all** members to submit nominations. So that deserving nominees have the opportunity to be considered, please share this brochure with key staff, volunteers and residents and encourage their submission of appropriate nominations.

Awards Procedure

The eligibility and criteria for each award is designed to assist you in identifying a category and sharing your story. The committee will not know names of people or organizations, so the description of the story is important.

Complete the following questionnaires to nominate the individual(s) or organization(s) of your choice. Please read the criteria carefully for each award. Be sure that your nomination(s) appropriately meets the award criteria established. Please limit nomination answers to two pages. Supporting photos and articles are welcome.

Each award is given to recognize exceptional and unique service and multiple entries may be chosen in various categories; likewise, each category may not necessarily be presented each year. All nominations are reviewed by the Professional Recognition

Committee, which reserves the right to move a nominee from one category into another for consideration. Unless otherwise noted in the description of individual awards, only nominations from LeadingAge Missouri members in good standing will be considered.

The Professional Recognition Committee will review nominations and make selections for awards. **Nominations and supporting documentation must be received in the LeadingAge Missouri office by May 1, 2014.** Award winners will be notified on or about June 9, 2014.

The awards will be presented at LeadingAge Missouri's 45th Annual Conference and Exposition Awards Ceremony/Dinner on the September 10th at the Renaissance Airport Hotel, St. Louis. The awards celebration will feature a presentation of all award winners, who will be contacted by LeadingAge Missouri staff to arrange for photos, news releases and additional elements of the awards program.

Please send the nomination form and supporting documentation to LeadingAge Missouri 2014 Awards Committee, 3412 Knipp Drive, Ste. 102, Jefferson City, MO 65109 or e-mail to christystretz@leadingagemissouri.org or fax to 573-635-6618. Inquiries may be made by calling Christy Stretz at 573-635-6244 or e-mailing to christystretz@leadingagemissouri.org.



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LeadingAge Missouri Award of Honor / E. Willis Piehl Award

LeadingAge Missouri's highest award is presented to an employee of a LeadingAge Missouri member who has made an outstanding contribution to the field of senior services in Missouri. The contribution must be exceptional, exemplary and have an impact beyond the community served by the LeadingAge Missouri member.

Candidates: Employees of LeadingAge Missouri members.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- A distinguished history of commitment and leadership in the field of senior services or senior retirement housing professions.
- Contributions that have a broad-reaching impact on the provision of care and services for the elderly throughout Missouri through increased knowledge and understanding or through the development of exceptional and successful programs.
- Demonstrated foresight in anticipating and preparing for critical challenges facing the long-term health care or senior housing profession.
- Creative in meeting the service and care needs of older adults.
- Demonstrated commitment to mission-driven philosophy.

If the nominee meets the criteria for this award, please submit the following information:

- For what achievement(s) is this individual being nominated?
- What is this person's involvement with or experience in the field of aging services? (briefly summarize)
- Why does he/she deserve this award? (be specific and use the criteria in the award description as your guide)

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Visionary Award

This award is to recognize creative new programs or services that are “ahead of its time” and serve as models of innovation and excellence in setting new directions for the future. The program or service must demonstrate a revolutionary concept and is setting standards of excellence within the continuum of aging services.

Candidates: LeadingAge Missouri member organizations.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person/group/organization being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- Programs and services for this award should be revolutionary and “ahead of its time.”
- Is setting a superior standard of innovation and excellence that expresses a vision of the future.

If the nominee meets the criteria for this award, please submit the following information:

- Describe the nominated program or service.
- Explain how the program or service is revolutionary and “ahead of its time.”
- Explain how the program or service is setting a superior standard of innovation and excellence that expresses a vision of the future.
- Describe the results and impact the program or service has on your organization's residents/clients.

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Excellence in Service Award

This award is presented to a LeadingAge Missouri member in recognition of innovative and exceptional programs in the area of staffing and care delivery and/or programs and services for residents and families, management operations, or networking and services for the community.

NOTE - The Professional Development Committee reserves the right to choose multiple award winners by category based on criteria submitted.

Candidates: Employees/programs of LeadingAge Missouri members.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person/group/organization being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- The program or service meets a demonstrated need and is innovative beyond usual or expected practice or minimum standards of care.
- The program or service has resulted in positive, measurable outcomes.
- The program or service was implemented with input from appropriate constituencies, such as residents, families, staff and others in the community.
- The program has potential for replication by other long-term care providers.
- The program enhances and promotes the seniors' quality of care or quality of life.

If the nominee meets the criteria for this award, please submit the following information:

- Describe the nominated program or service.
- What have been the program's impact on your community, and/or what positive outcomes have occurred as a result of the program or service?
- How have the individuals involved in the program/service collaborated with other community members to make this a success?

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Employee of the Year Award

This award is presented to an individual employee who has made an outstanding contribution to the mission and philosophy of a LeadingAge Missouri aging services member and/or has demonstrated unusual commitment to preserve the dignity, well-being, and independence of older Missourians and/or adults with disabilities.

NOTE - The Professional Development Committee reserves the right to choose multiple award winners by category based on criteria submitted.

The following are examples ONLY – Submit nominations as appropriate for your organization or service:

- Direct Care – Example: CNA, CMT, LPN, RN, etc.
- Client Services – Example: Social Services, Activities, Dining, Transportation, Therapy, Case Management, Chaplain, Service Coordinator, etc.
- Environmental – Example: Maintenance, Housekeeping, Laundry, etc.
- Administrative Support – Example: Office Staff, Finance, Human Resources, Marketing, etc.
- Management – Example: CEO, Administrator, Manager, Executive Director, etc.

Candidates: Any employee with at least one year of service with a LeadingAge Missouri aging services member.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

LeadingAge Missouri Employee of the Year Award (continued)

Criteria:

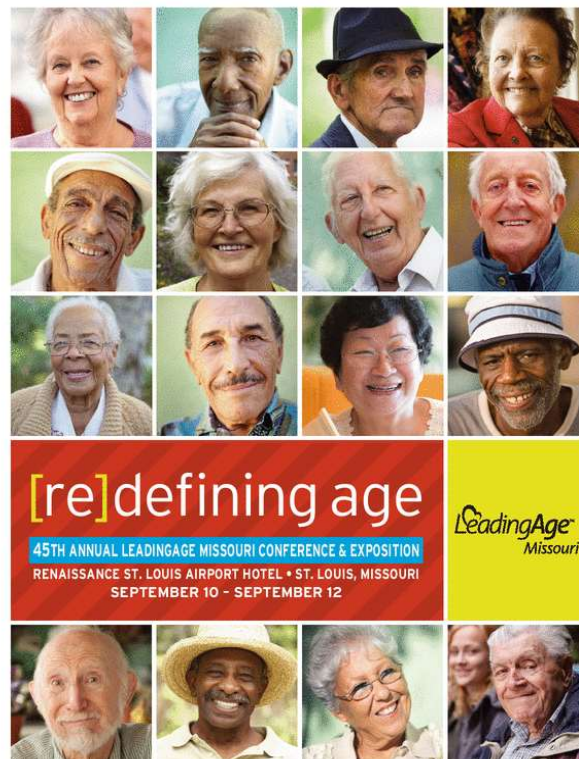
- Promotes the mission and goals of the organization.
- Demonstrates skills, both professional and interpersonal, that exceed expectations.
- Exceptional service to the organization, its clients, residents, and/or the elderly population in the community.
- Steadfast commitment “above and beyond the call of duty,” exemplified by length of service, dependability, commitment to self-betterment, example setting, hospitality, or extra participation.
- Engages in specific acts to enhance and enrich the lives of the elderly.
- Extraordinary commitment and dedication to preserving the dignity, well-being, and independence of older Missourians and/or adults with disabilities.

If the nominee meets the criteria for this award, please submit the following information:

- For what achievement(s) is this individual being nominated and why does he/she deserve this award? (be specific and use the criteria in the award description as your guide)
- What specific contributions has this individual made to your organization?
- What impact and/or benefit has this individual made for residents and staff?
- What specific characteristics set this individual apart from their peers?

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.



LEADINGAGE MISSOURI VOLUNTEER OF THE YEAR AWARD

This award is presented to a resident, group, or individual volunteer of a LeadingAge Missouri care provider member who has performed significant volunteer service to clients or residents and has demonstrated unusual commitment to preserve the dignity, well-being, and independence of clients or residents.

NOTE - The Professional Development Committee reserves the right to choose multiple award winners based on criteria submitted. (Example – Individual and Group)

Candidates: Any individual or group of a LeadingAge Missouri aging services member.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person/group/organization being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- Steadfast commitment “above and beyond the call of duty,” exemplified by length of volunteer service, dependability, commitment to self-betterment, example setting, hospitality, or extra participation.
- Engages in specific acts to enhance and enrich the lives of the elderly.
- Extraordinary commitment and dedication to preserving the dignity, well-being, and independence of older Missourians and adults with disabilities.
- Proficient use of talents in meeting the needs of the elderly.
- Promotes the mission and goals of the community.

If the nominee meets the criteria for this award, please submit the following information:

- Describe the nominee’s volunteer activity, including any special tasks that have had a significant impact on your organization and why it merits the award.
- How has the nominee demonstrated commitment, and/or innovation in their approach to meeting the needs of residents in respect to operations, programs or services?
- What specific characteristics set this individual/group apart from other volunteers.

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Trustee of the Year Award

This award is presented to an outstanding member of the governing board of a LeadingAge Missouri aging services member.

Candidates: A member of the governing board of a LeadingAge Missouri aging services member.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- Provides a significant contribution of time and effort directed to the betterment of the organization and care of its care recipients.
- Provides outstanding leadership in achieving the organization's goals and objectives.
- Exhibits commitment as evidenced by a history of involvement, willingness to take risks, clear understanding of trustees' roles, and leadership in innovation.
- Fosters growth and change through understanding the environment and the need for continuum of care for the elderly.

If the nominee meets the criteria for this award, please submit the following information:

- Describe specific achievements and contributions made to the organization and why this merits the award.
- Outline the years of service and offices held.
- Define the unique impact this individual has made on the community.
- What specific characteristics set this individual apart from their peers?

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Business Firm Member of the Year Award

This award recognizes the outstanding contribution of a LeadingAge Missouri Business Firm member to the Association and the senior population. The contribution made by this candidate may have been the product of a creative or innovative idea or a commitment of resources.

Candidates: LeadingAge Missouri Business Firm members or an employee of a Business Firm member. Self-nominations are welcomed.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person/group/organization being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- Furthers LeadingAge Missouri's ability to carry out its mission of service to member organizations and aging Missourians.
- Provides a direct service to older Missourians that significantly enhances their quality of life.
- Provides services to a member organization that enhance the organization's ability to offer its resident/clients improved and/or expanded services, which otherwise could not have been attained.

If the nominee meets the criteria for this award, please submit the following information:

- What is this organization's/person's involvement with or experience in the field of aging services?
- Describe the nominee's support and involvement in LeadingAge Missouri allowing our ability to carry out our mission.
- Describe the nominee's service to older Missourians or to a LeadingAge Missouri member organization and explain how this service has enhanced quality of life.

Please limit nomination answers to two pages. Supporting photos or articles are welcome.

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.

LeadingAge Missouri Distinguished Service Award

This award is to recognize an individual, researcher, educator, facility, institution of higher learning, association, or other organization that has made an outstanding contribution toward the welfare of older persons in such areas as research, education, communications, and public policy. It could also recognize a state government employee or a state agency whose day-to-day work enhances the ability of long-term care organizations to provide care, housing and services for the elderly. The contribution must have or could have a positive impact on the field of care and services for the aging in Missouri.

Candidates: Any individual or group, state employees, agencies or offices.

Nominator Information (Person Submitting Nomination):

Name of Nominator: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Nominee Information (person/group/organization being nominated):

Name of Nominee: _____

Title: _____

Organization: _____

Street Address: _____

City / State / Zip: _____

Phone: _____

E-mail: _____

Criteria:

- Day-to-day performance that enhances the ability of long-term care organizations to provide quality care, housing and services.
- Steadfast commitment to improving the long-term care services available to Missouri's seniors.
- The contribution is exemplary and has a positive impact or the potential for a positive impact throughout Missouri.
- The contribution provides a better understanding and knowledge of care, services or housing for the elderly.
- The contribution has received recognition throughout Missouri or from other states.

If the nominee meets the criteria for this award, please submit the following information:

- For what achievement(s) is this individual being nominated?
- What is this person's involvement with or experience in the field of aging services?
- How has the nominee's contribution to aging services had a positive impact throughout Missouri?
- Why does he/she deserve this award? (be specific and use the criteria in the award description as your guide)

Please limit nomination answers to two pages. Supporting photos or articles are welcome

Please return by: May 1, 2014 to: LeadingAge Missouri, 3412 Knipp Drive, Suite 102, Jefferson City, MO 65109.